



**LOANER TRANSPORT EQUIPMENT DELIVERY FORM**  
(this form is completed at the time of equipment delivery)



Date: \_\_\_\_\_

Student: \_\_\_\_\_ ID#: \_\_\_\_\_

Parent: \_\_\_\_\_ Phone #1: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #2: \_\_\_\_\_

School: \_\_\_\_\_ Teacher: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

<b>Loaner Transport Equipment Assigned (select one)</b>			
<input type="checkbox"/>	Non-transport approved travel chair (e.g. Metro Chair)	<input type="checkbox"/>	Transport approved travel chair (e.g. Special Tomato on Bus Transport Base)
Serial #		HISD Tag#	
Accessory Items:			

The term of this transport equipment loan is for a maximum of 90 consecutive calendar days not to exceed the last date of student attendance approved by the Houston ISD school board for the school year.

Loan Begin Date:		Delivery to Location:	
Equipment delivered to student by:	(printed name)	(signature)	
Equipment received by:	(printed name)	(signature)	

Loan End Date:		Pickup Location:	
Equipment returned to inventory by:	(printed name)	(signature)	
Equipment received by:	(printed name)	(signature)	